



## COMMUNITY FACILITIES REMEDIAL WORKS SCHEME- NON-FINGAL COUNTY COUNCIL OWNED FACILITIES

PLEASE READ THE FOLLOWING GUIDELINES CAREFULLY BEFORE COMPLETING THE APPLICATION FORM

### 1. INTRODUCTION

Fingal County Council's Community Development Department is announcing a new €400,000 Community Facilities Remedial Works scheme for Community centres. The scheme will focus on enhancing existing (non- Fingal County Council owned) Community centres throughout the county of Fingal.

Applications are now being invited for funding under this Scheme for the following categories.

#### Multi-purpose facility

A facility managed by a committee. This facility will generate its main income by allowing a variety of social, cultural, developmental and special interest groups that hire its premises for not-for-profit activities. A sports hall and community childcare service may exist within this facility.

#### Single Interest Facility

A Facility managed by a committee drawn together to develop a base and/or service to meet its community's social needs or those of another community of interest (including scout dens/youth clubs/seniors/men's sheds etc.). A Community childcare service may exist within this facility.

### 2. AIMS OF THE SCHEME/FUNDING

There are a broad range of dedicated, purpose-built Community facilities that are not owned by Fingal County Council throughout the county in need of remedial works. This funding aims to provide financial assistance to Community facilities in need of such emergency/essential remediation works.

Applications for funding may be made under this scheme within the following categories in order to carry out essential remediation works/repairs to non- FCC owned Community facilities.



Multi -Purpose Facility will offer grants up to 50% of the cost of the works subject to a maximum of €40,000 for enhancement/ refurbishment projects involving Capital works to Community facilities.

Single Interest Facility - will offer grants up to 50% of the cost of the works subject to a maximum of €30,000 for enhancement /refurbishment projects involving Capital works to Community facilities.

Facilities may apply for a two-year rollover grant of 60K for large scale capital project. The grant will be paid in two annual instalments of €40K and 20K. Facilities that are successful in applying for the two-year rollover grant will not be eligible to make any further applications under this scheme for the duration of the two-year rollover period.

### 3. WHO IS ELIGIBLE TO APPLY?

The following will be considered eligible for the scheme:

Non-Fingal County Council owned facilities used for Community purposes

Facilities providing Community childcare services in a Community facility setting

Not-for-profit organisations – defined as a group/association that conducts business for the benefit of the general public without shareholders and without a profit motive.

### 4. WHO IS NOT ELIGIBLE TO APPLY?

Projects that do not meet the criteria set out at 3 above and other ineligible projects including but not exclusive to the following

Commercial organisations;

Private members clubs/ organisations;

### 5A. WHAT WILL BE FUNDED

Essential emergency works/repairs for example, emergency lighting, fire safety, boiler replacement, electrical repairs, health and safety upgrades or any works that ensure building compliance and public safety;

Projects that address accessibility issues.



## 5B. WHAT WILL NOT BE FUNDED

Retrospective Projects/Works will not be funded

Non- essential works

## 6. REQUIREMENTS OF THE SCHEME

**The following conditions and requirements apply to all projects:**

**Tax Requirements:** Up to date tax clearance certificate.;

**Technical documentation:** The following documentation must be submitted together with the completed application form:

**Copies of drawings, maps/plans and any other relevant technical documentation, if applicable.**

**Statutory Consents:** Applicants must ensure that all necessary statutory permissions or consents have been obtained before any works commence. This includes but is not confined to planning permission.

**Please attach copy of planning permission received or details of planning permission required if applicable;**

**Please attach details of other statutory consents if applicable;**

**Professionally prepared quotation or pre-tender estimate:** At least three professionally prepared quotations or pre-tender estimates must be provided at application stage for all aspects of the works being applied for.

**Landlord / Owner consent:** Letter of consent from the Landlord/owner of the property must be provided at application stage agreeing to the works being carried out on the building.

**Evidence of availability of own funding:** Written evidence of the availability of all matching funding to complete the project must be submitted with the application form.

**The source(s) of matching funding** must be clearly identified and be secured by a written undertaking from the relevant source confirming that the funding will be forthcoming if the project is approved.

**Audited Accounts/Financial Statements:** The organisation must submit its previous year's Audited Accounts/Financial Statements at



application stage.

## 7. OTHER REQUIREMENTS

**Timing of Scheme and drawdown of grant:** Successful grantees will have a maximum of 12 months to draw down its grant from date of approval. If it is not drawn down within 12 months, the grant will automatically be withdrawn.

**Acknowledgment of funding:** All CFRWS grants will be subject to acceptance terms that clearly outline the potential for the Council to audit use of funds and recover funding where the Council deems it has been misused or claimed using false and misleading information

## 8. SELECTION CRITERIA

All applicants will be assessed against eligibility criteria for applicants as listed in Section 3 set out in this guideline document

Applicants must also have submitted all the required documentation at application stage to be deemed eligible.

Each eligible application must meet the following criteria.

Demonstrate the requirement for essential emergency works.
Demonstrate capacity to deliver high quality project which will be on time and within budget.
Provide a high-quality application in terms of information and back up documentation.
Either own the premises being developed or have a satisfactory lease/letter of consent.
Demonstrate good value for money in the long term;

**Note: Projects will be evaluated on an individual basis and in accordance with the terms of this scheme.**

## 9. GENERAL

Appropriate financial procedures must be in place to account for all funds/expenditure in relation to this Community Facilities Remedial Works Scheme





The assigned Community Development Officer will carry out site visits during various stages of your project to monitor progress.

#### 10. HOW TO APPLY

The Council will only accept applications on the official application form (click link) <https://www.tfaforms.com/5039665>

N.B. INCOMPLETE APPLICATIONS AND / OR APPLICATIONS THAT ARE NOT ACCOMPANIED BY THE REQUIRED DOCUMENTATION WILL NOT BE CONSIDERED.