



FINGAL COUNTY COUNCIL, OPERATIONS DEPT., GROVE ROAD, BLANCHARDSTOWN, DUBLIN 15

E-mail: CasualTrading@fingal.ie

Casual Trading Act, 1995

Fingal County Council Casual Trading Bye-Laws 2021

DESIGNATED AREA SEASONAL TRADING LICENCE - MOBILE SAUNA
APPLICATION FORM

Incomplete applications will be returned

PLEASE READ THE BYE-LAWS BEFORE COMPLETING THIS FORM

- Please ensure that each section of this application form is fully completed and signed, and that all necessary documentation is attached to your application form. Failure to complete this form or attach the necessary documentation, or the submission of incorrect information or omission of required information will lead to the invalidation of your application.
- Do not include any payment with your application.
- Applications which do not meet Fingal County Council's selection criteria will be refused. Fingal County Council's selection of applications will be based on a number of criteria, including but not limited to experience, quality, product type, overall suitability, market strategy, and waste management plan.
- Please ensure you supply detail of your stall dimensions.

SECTION 1: Seasonal Trader Details

Name of Applicant:	
Address:	
Telephone Number:	
Email:	
Date of Birth:	
Trading Name:	
PPS No/Tax Reference No:	
Tax Clearance certificate/TCAN No:	

If application is by a company, state the company:	
Registration Number, as supplied by the Companies Registration Office:	

SECTION 2: Trading History & Unit

Number of years trading: _____

List of where you have traded and dates of same. (Include details on an extra page if required):

Trading Area/Locations	Dates of Trading

Description of services provided:
(Please include full description including photographs of your products/Services provided.)

Have you won any awards for your services?

Are you a member of any trade associations/organisations

Dimensions of your mobile Sauna unit:

Length (M)	Width (M)	Height (M)

Maximum Capacity of Mobile Sauna Unit	No. Of Persons

How is Mobile Sauna powered?	Power Source	Mark "X" in the relevant box below	Insert description of power source
Tick appropriate box	Solar Powered		
	Wood/Log burner		
	Electric		
	OTHER		

SECTION 3: Health & Safety Requirements

Please confirm if the following Health & Safety measures are in place for the mobile sauna.

Health & Safety requirements	Yes	No
Automated External Defibrillator on site		
Occupational First Aid trained personnel/staff		
Fire Extinguisher/Fire Blanket on site		
Health & Safety Signage on proper usage of sauna		
Routine Cleaning Logbook		
Equipment Service Logbook		
Incident/Accident Report Logbook		
Smoke/heat detector for high-temperature environments		
Vent/Ventilation system installed to prevent overheating		

Any proposed use of equipment must be prior approved by Fingal County Council

SECTION 4: Insurance/Unit Requirements

Traders are required to hold current insurance cover to the following limits. Please confirm you have these in place or will seek them prior to commencing trading.

Circle Appropriate.

Public Liability €6.5 million:	YES	NO
Employers Liability €13 million:	YES	NO
Product Liability €6.5 million:	YES	NO
Diesel Generator:	YES	NO

Proof of above insurance & equipment will be requested prior to the granting/renewal of any Seasonal Trading Licence.

Fingal County Council must be indemnified on each insurance policy.

SECTION 5: Insurance Details

If already held, please provide details of your Public Liability Insurance

Insurance Company:	
Policy Number:	
Expiry Date:	

SECTION 6: Trading Proposal

Please select designated areas you are applying for in order of preference to a maximum of 3.

From the list of designated areas please select your top 3 preferences only:

Designated Mobile Sauna Seasonal Trading Area	Order of Preference (Input 1,2,3)
Rush South Beach Car Park	
Portmarnock South Beach Car Park	
Portmarnock Car Park (Adjacent to Golf Club)	

Please include the following in your application.

- **Completed application form.**
- **Proof of identity – Passport/drivers licence**
- **Copy of insurance policies, including letter of indemnity for Fingal County Council**
- **Photograph of the Mobile Sauna unit to be used.**

The following procedure is in place:

1. Completed Application form is submitted.
2. Successful Applicants will be issued a notification letter/email of their designated trading area, along with an invoice for payment of licence.
3. Site Inspection/Assessment carried out.
4. On receipt of payment of invoice, Seasonal Trading licence for designated area will be issued
5. Any refund request is at the discretion of the Council

DECLARATION

I DECLARE –

1. That I have not been convicted of two or more offences under the Casual Trading Act, 1995, within three years prior to the date on which I intend to commence casual trading.
2. That the foregoing particulars submitted are correct
3. That I have read Fingal County Council's Casual Trading Bye Laws 2021 and note the provisions contained therein.

SIGNATURE	
PRINT NAME	
DATE	