

Donabate Streetscape Enhancement Scheme

Supported by

Town and Village Renewal Scheme



Expression of Interest Form

Expressions of interest must be received by Fingal County Council on or before 12:00 noon on Friday June 30th 2023. Email the application form and supporting documents to townregenerationoffice@fingal.ie or post your expression of interest form along with all supporting documentation to Town Regeneration Office, EETCD, Fingal County Council, County Hall, Main Street, Swords, Co Dublin, K67X8Y2

Comhairle Contae
Fhine Gall
Fingal County
Council



An Roinn Forbartha
Tuaithe agus Pobail
Department of Rural and
Community Development

Ár dTodhchaí
Tuaithe
Our Rural
Future



Complete below for application to the Donabate Streetscape Enhancement Scheme :

Applicant's name:

Contact email address:

Contact telephone phone no:

Full address of property:

Property owner or tenant:

**If tenant, please specify length
of lease remaining**

Is planning permission required?

**Amount of Grant Funding
Requested:**

**Please sign to confirm you agree to the
accompanying terms and conditions of the
Scheme:**

Project Proposal - Please outline works proposed in detail (see more details on possible works at the end of this form)

Details of Works: Complete as appropriate. Maximum €7,200 per building.

<u>Details of Works</u>	<u>VAT Excluded</u>	<u>VAT Included</u>
Shopfront Repair/Signage Replacement/Brickwork Repair/Canopies/Awnings Maximum Amount €4,500		
Appropriate Illumination and Lighting/Enhancement of Architectural Features Maximum Amount €3,600		
External Painting/Mural (with prior of Fingal County Council) Decluttering Maximum Amount 2,700		
Green Enhancement of Building Maximum Amount €900		
Maximum funding for One building €7,200		
Total Funding Sought		
Total Project Cost		

1. Please provide your VAT number, if appropriate.

2. Detailed Description of Works. (Please attach additional details to the expression of interest form if required)

3. Proposed starting date of project

4. Proposed completion date of project.

5. If you are a tenant, has the property owner provided written consent for these works to take place?

SUPPORTING DOCUMENTATION REQUIRED WITH THIS APPLICATION:

- **Two Quotes for each proposed works**
- **Photograph of building prior to proposed works**
- **Letter of consent from property owner if not the property owner**
- **Businesses/Organizations will be asked for the company/group VAT number**
- **Tax Clearance certificate prior to grant payment.**

Donabate Streetscape Enhancement Scheme

Terms & Conditions.

Outline of Measure

Our Rural Future is the Government's five-year strategy to revitalise rural Ireland and includes a commitment to upgrade and enhance shopfronts and street facades in our rural towns and villages. This activity will be funded by the Department of Rural & Community Development (DRCD) through the Town and Village Renewal Scheme and Fingal County Council.

Eligible Premises

Commercial, residential and community owned premises in the designated town center of Donabate

Eligible Works

- Works to individual commercial, residential and community properties.
- Eligible works include painting, signage replacement, shopfront improvement, lighting, and planting.
- Works to standalone buildings are permitted in the case of derelict buildings or vacant properties where it can be demonstrated a clear need to address the visual impact of this building on the existing streetscape.
- Murals & other public artworks subject to the agreement of Fingal County Council.

Grant Rates

Grant funding can be provided at 100% of total project costs up to a maximum of €7,200. Retrospective payments will be made once all works are completed and satisfactory evidence of completion of payments are provided as detailed in the Payment of Grant Award section below.



Quotations

The following procurement rules apply, as a minimum, to the individual project elements:

Up to €5,000.

2 x Contractor quotations.

1 x Materials quotation; (If works are undertaken by the owner, only one quote for materials is required).

Above €5,000.

3 written quotations for contracts above €5,000 are required as per National Procurement Guidelines

Closing date

Expressions of interest must be received by Fingal County Council on or before 12:00 noon on Friday June 30th 2023. Email the application form and supporting documents to townregenerationoffice@fingal.ie or post your expression of interest form along with all supporting documentation to Local Development Section EETCD, Fingal County Council, County Hall, Main Street, Swords, Co Dublin, K67X8Y2

Completion of works

All approved works must be complete by October 28th 2023

Successful applications will require

1. Completed Application Form.
2. Required number of Quotations.
3. Letter of Consent from property owner if applicant does not own the property.

Payment of Grant Award will require

- Photograph of works area prior to commencement of project.
- Photograph of completed project.
- Evidence of payment – i.e., bank statement extract showing payments, receipts & Invoices.
- Evidence of registration for VAT where applicable
- Tax clearance certificate for businesses/organizations.

Funding Conditions

Non-Compliance with the conditions as outlined or non-compliance with any other scheme conditions may result in the requirement to refund part or all of the grant aid awarded.

Expression of Interest Form

The Expression of interest form is detailed, and it is designed to ensure that it has the necessary information to evaluate each proposal accurately and fairly. Please ensure that you complete the expression of interest form in full and that any supporting documentation is submitted with your application.

Only projects that meet the criteria will be considered eligible.

PLEASE NOTE THAT INCOMPLETE APPLICATIONS OR LATE APPLICATIONS WILL NOT BE CONSIDERED.

Submission of false or misleading information at any stage is treated very seriously. Any applicant who does not comply with the terms and conditions of the Programme may, subject to inspection, have their grant withdrawn, be required to repay all or part of a grant and/or be barred from making applications for a period of time.

Letter of Offer – Eligible Dates for Purchases/Works

Only purchases or work carried out after successful applicants receive a Letter of Offer are eligible i.e., only receipts dated after the Letter of Offer date will be accepted as eligible.

Statutory Consents

Applicants must ensure that all necessary statutory permissions or consents have been obtained before any works commence. This includes but is not confined to planning permission.

Insurance

Written evidence of a valid insurance policy may be requested, where relevant, during the applications review process.

Acknowledgment of Funding

Due to the low value of some of these grants, it would not be cost-effective to require signage acknowledging the Department of Rural & Community Development (DRCD) and Fingal County Council. Other suitable acknowledgements will suffice e.g., on a business/organization's website or social media platforms.

GDPR

To process your application, it may be necessary for Fingal County Council to collect personal data from you. Such information will be processed in line with the Local Authority's privacy statement which is available to view on the Fingal County Council website.

When you give us personal information, you have rights regarding how this information is used. Fingal County Council has a duty to keep your details private and safe. The EU General Data Protection Regulation (EU) 2016/679 and Data Protection Act 2018 mean that Fingal County Council must be fair in how it handles and stores any personal information we collect. The Acts protect personal privacy and rights of individuals by restricting how the Council uses and shares your personal information.

All information provided in respect of the application for a grant will be held electronically. The Department reserves the right to publish a list of all grants awarded on its website.

Payment of Funding

Once you have received your letter of offer, you will be issued with a Fingal County Council supplier ID form. On this form you will be required to fill in your bank account details such as your BIC & IBAN from your nominated bank account. These details will be added to Fingal County Council's payment system to enable transfer of approved funding to your bank account once all works are completed.

Freedom of Information Act 2014

Fingal County Council is bound by the Freedom of Information Act 2014.

Site Visits

The Department of Rural & Community Development or Fingal County Council may carry out unannounced site visits to verify compliance with Program terms and conditions.

Further information may be requested

Fingal County Council reserves the right to request further information from you to assess your application if so required.

Queries on this Scheme

For any queries on this scheme please contact the Town Regeneration Office Team in Fingal County Council at townregenerationoffice@fingal.ie or call 01 8905000.

Appendix 1

<u>ELIGIBLE WORKS AND MAXIMUM FUNDING FOR EACH PROPERTY</u>	
Green enhancement of entrances/ terraces with planting	€900
Painting of building/shop front in carefully selected colours which will complement the host building and streetscape. <u>Mural</u> (agreed in advance with Fingal County Council)	€2,700
Shopfront Repair/Signage replacement/Brickwork repair/Canopies/Awnings	€4,500
Appropriate illumination and lighting/enhancement of architectural features of buildings.	€3,600
Maximum grant per building	€7,200