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| **DOCUMENTS REQUIRED*** These may apply to you if your circumstances have changed recently, since you applied or since you last updated your information with the local authority.
* We may need you to submit further documentation and if needed, we will tell you about this as quickly as possible.
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| **For all households**  | * Proof of current address (e.g., utility bill, lease or rental statement)
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| **Any new household members (e.g. new babies)**  | * Birth Certificate
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| **Any recent Marriages or Civil Partnerships**  | * Marriage/Civil Partnership certificate
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| **Any household member in employment**  | * Evidence of 12 months’ income prior to the date of application must be submitted through a combination of the following:

Current Year**Payslips** for all employments **or** **Pay and Tax Summary (Year to date)**. This can be obtained from Revenue’s online service, myAccount\* and will include all employments in this current year to date. Previous Year**Statement of Liability.** This can be obtained through Revenue’s online service, myAccount\* or your local tax office **and** **Employment Detail Summary.** This can be obtained from Revenue’s online service, myAccount\*.\*https://www.ros.ie/myaccount-web/home.html |
| **Any household member in self-employment**  | * A minimum of 2 years’ accounts with an Auditor’s Report

**and** * A Notice of Assessment and/or Self-Assessment Acknowledgement letter for the preceding 12 months
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| **Any household members in receipt of social welfare** | * A recent statement from Department of Social Protection detailing all welfare payments received and commencement date of receipt of such payments. If a household is in receipt of social welfare for less than 12 months, a Statement of Liability for the preceding year and, where applicable, payslips for the intervening period must also be provided.
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| **Any household member who is a non-EEA national**  | * Proof of citizenship or permission to remain in Ireland for all household members (e.g., letter from the Department of Justice or similar from Garda National Immigration Bureau).
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| **Any recent legal separation or divorce**  | * Copy of the agreement
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| **Any recent custody arrangement**  | * Document which sets out the arrangements
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| **Any maintenance arrangements**  | * Document which sets out how much maintenance is received
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| **Applications on grounds of any NEW Medical or Disability Grounds (if applicable)** | * A completed Medical and/or Disability Information Form (HMD-Form 1), available from your local authority
* Occupational therapist’s report in respect of any specific accommodation requirements
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