

Community Facilities (non- Fingal County Council owned) Remedial Works Scheme 2020

PLEASE READ THE FOLLOWING GUIDELINES CAREFULLY BEFORE COMPLETING THE APPLICATION FORM

1. Introduction

Fingal County Council is announcing a **new €200,000 Community Facilities Remedial Works scheme for Community centres**. The scheme will focus on enhancing the existing (non- Fingal County Council owned) Community centres throughout the county of Fingal.

Applications are now being invited for funding under this Scheme for the following categories.

Multi-purpose facility: A facility managed by a committee. This facility will generate its main income by allowing a variety of social, cultural, developmental and special interest groups that hire its premises for not for profit activities. A sports hall and community childcare service may exist within this facility.

Single Interest Facility – a Facility managed by a committee drawn together to develop a base and/or service to meet its community's social needs or those of another community of interest (including scout dens/youth clubs/seniors/men's sheds etc.). A Community childcare service may exist within this facility.

2. Aims of the Scheme/Funding

There is a broad range of dedicated, purpose-built Community facilities (not owned by Fingal County Council) throughout the county in need of remedial works. This funding aims to provide financial assistance to Community facilities in need of such emergency/essential remediation works.

Applications for funding may be made under this scheme within the following categories in order to carry out essential remediation works/repairs to non- FCC owned Community facilities.

- **Multi -Purpose Facility** will offer grants up to **50% of the cost of the works subject to a maximum of €20,000** for enhancement/ refurbishment projects involving Capital works to Community facilities.
- **Single Interest Facility** - will offer grants up to **50% of the cost of the works subject to a maximum of €15,000** for enhancement /refurbishment projects involving Capital works to Community facilities.

3. Who is eligible to apply?

The following will be considered eligible for the scheme:

- Non -Fingal County Council owned facilities used for Community purposes
- Facilities providing Community childcare services in a Community facility setting
- Not-for-profit organisations – defined as a group/association that conducts business for the benefit of the general public without shareholders and without a profit motive.

4. Who is not eligible to apply?

Projects who do not meet the criteria set out at 3 above and other ineligible projects include the following

- Commercial organisations;
- Private members clubs/ organisations;

5a. What will be funded

- Essential emergency works/repairs for example, emergency lighting, fire safety, boiler replacement, electrical repairs, health and safety upgrades or any works that ensure building compliance and public safety;
- Projects that address accessibility issues.

5b. What will not be funded

The following expenditure is not eligible for funding:

- Retrospective Projects/works will not be funded
- Non- essential works

6a. Requirements of the Scheme

The following conditions and requirements apply to all projects:

- **Tax Requirements** – Up to date tax clearance certificate.;
- **Technical documentation** - The following documentation must be submitted together with the completed application form:
 - Copies of drawings, maps/plans and any other relevant technical documentation, if applicable.
- **Statutory Consents** - Applicants must ensure that all necessary statutory permissions or consents have been obtained before any works commence. This includes but is not confined to planning permission.
 - Please attach copy of planning permission received or details of planning permission required if applicable;
 - Please attach details of other statutory consents if applicable;
- **Professionally prepared quotation or pre-tender estimate**

At least three professionally prepared quotations or pre-tender estimates must be provided at application stage for all aspects of the works being applied for.
- **Landlord / Owner consent – Letter** of consent from the Landlord/owner of the property must be provided at application stage agreeing to the works being carried out on the building.
- **Evidence of availability of own funding –**

- Written evidence of the availability of all matching funding to complete the project must be submitted with the application form. The source(s) of matching funding must be clearly identified and be secured by a written undertaking from the relevant source confirming that the funding will be forthcoming if the project is approved.

- Audited Accounts/Financial Statements**

The organisation must submit its previous year's Audited Accounts/Financial Statements at application stage.

6b. Other Requirements of the Scheme

- Timing of Scheme and drawdown of grant** The Scheme will be open for applications for a period of 12 months. Successful grantees will have a maximum of **12 months** to draw down its grant from date of approval. If it is not drawn down within 12 months, the grant will automatically be withdrawn.
- Acknowledgment of funding** - Project promoters will be obliged to acknowledge the **Council's** assistance in all publicity material by inclusion of Fingal County Councils logo on their website and a written acknowledgement in any reports/publications and promotional materials.

7. Selection Criteria

- All applicants will be assessed against eligibility criteria for applicants as listed in Section 3 of these Guidelines.
- Applicants must also have submitted all the required documentation at application stage in order to be deemed eligible.
- Each eligible application must then meet the following criteria.

Demonstrate the requirement for essential emergency works.
Demonstrate capacity to deliver high quality project which will be on time and within budget.
Provide a high-quality application in terms of information and back up documentation.
Demonstrate capacity to deliver high quality project which will be on time and within budget.
Either own the premises being developed or have a satisfactory lease/letter of consent.
Demonstrate good value for money in the long term;

Note: Projects will be evaluated on an individual basis and in accordance with the terms of this scheme.

8. General

Appropriate financial procedures are to be in place to account for all funds/expenditure in relation to this Community Facilities Remedial Works Scheme 2020

Site Visits

The Council may carry out site visits during various stages of your project.

9. How to apply

The Council will **only** accept applications on the official application form available from the Fingal website or community@fingal.ie

N.B. INCOMPLETE APPLICATIONS AND / OR APPLICATIONS THAT ARE NOT ACCOMPANIED BY THE REQUIRED DOCUMENTATION WILL NOT BE CONSIDERED.