



SERVICE COMMENT/COMPLAINT FORM

Council Department Involved: _____

Date of Incident, if applicable: _____

Location, if applicable: _____

Nature of Comment/Complaint:

Signed: _____ Contact Details:

Address: _____ Phone no. between 9.30am – 4.30pm

Monday - Friday

_____ Mobile: _____

_____ Email: _____

Please sign, date & include your address.

Service Comment/Complaint forms may be sent to: **Complaints Co-ordinator, Corporate Affairs & Governance Department, Fingal County Council, County Hall, Swords, Fingal, Co. Dublin.**

This form is available on the Council's website www.fingal.ie and may be emailed to complaintsofficer@fingal.ie

Fingal County Council has a Complaints Procedure, which is detailed in the Citizens Charter (copies of which are available at all public libraries and offices). Details are also available on the website www.fingal.ie

Complaints can also be made by completing this form and handing it into the Customer Care Unit.