

List of Documents Needed for Your Housing Application 2013

1. Proof of your income.
2. This can be a receipt of a social welfare payment, a P60, or your last 4 payslips.
3. Maintenance Payment – if you get maintenance payments.
4. Photo ID for all persons over 18.
5. GNIB's for all Non EEA persons over 18.
6. Birth Certs for all applicants – documents must be in either English or Irish.
7. Lease or Rent Book.
8. Proof of the rent you pay.
9. Rent Allowance – if you get rent allowance.
10. Child Benefit – if you get child benefit.
11. If you're separated/divorced you must provide legal documents.
12. If you're not legally separated/divorced you must provide a legal affidavit, which must detail if there are any properties involved, what maintenance and/or access arrangements are in place.
13. If you're applying to include your access children you must include their birth certificates and their PPS numbers.

If you have any questions please ring us before calling into the counter, as we won't accept your application if you don't bring in **all** your documents. Please bring your original documents, **and** copies of the documents.