



Transfer of Ownership of Grave Space - Guide Lines

1. Please complete attached form and submit Original Grave Receipt with your Application.
2. Permission in writing from owner of plot, giving Fingal County Council permission to transfer ownership. The letter must state name, address and contact number of new owner/s.
3. Please submit a copy of your Birth Certificate and a sworn affidavit stating what is the relationship between the applicant and owner of the plot.
4. The Applicant must submit the name and current address of all siblings and any other interested parties to the transfer. If you are aware of an interested party who may object to this transfer you are obliged to notify Fingal County Council.
5. Fingal County Council will write to all interested parties asking them to indicate their Consent or otherwise to the transfer, they will have one month to reply to the Council. At the end of this period the Council will process the application.
6. The Application Form etc should be returned to Fingal County Council, Howth/Malahide Operations Division, Grove Road, Blanchardstown, Dublin 15.
7. The cost for a transfer of ownership of a grave space is €250.00 + 23% VAT (€307.50) in all burial grounds. Please make the cheque payable to “Fingal County Council”.
8. N.B. Fingal County Council will retain the original grave receipts on file.
9. When the Transfer of Ownership takes place, a letter will be sent to the original owner informing them of this.

The new legal owner will receive an amended grave receipt and letter stating that they are now the legal owners of said plot. In the event of a double plot being transferred into the name of two or more owners Fingal County Council will retain the certified amended copy receipt on file.



OPERATIONS DEPARTMENT, FINGAL COUNTY COUNCIL, GROVE ROAD,
BLANCHARDSTOWN, DUBLIN 15

TELEPHONE: (01) 8704449

EMAIL: howmaloparea@fingal.ie

Name & Address of grave space owner (if different from applicant):.....

.....

Name and Address of Applicant:.....

.....

Contact Phone No:.....

Grave Space No: Burial Ground

I _____ being/not being in possession of the original grave receipt hereby declare myself to be the legal owner of, Grave Space Number _____ located in _____ Burial Ground and by affixing my signature* hereto agree to indemnify Fingal County Council against all claims, expenditure and any other expenses which could arise as a result of another person proving better legal title to grave space _____ located in _____ Burial Ground.

*Owner/Applicant's Signature:Date:

New Owner's Name & Address:.....

.....

Contact Phone No:

NB: The grave receipt must be kept in all circumstances. In the case of the original grave receipt been mislaid, it will be necessary for the owner to get a sworn affidavit from a Commissioner for Oaths stating the circumstances of the loss of the receipt and they must also declare that they never sold or alienated themselves from the plot.

The completed application form together with the payment of €250.00 + 23% VAT =€307.50 to be returned to Fingal County Council, Howth/Malahide Operations Division, Grove Road, Blanchardstown, Dublin 15. Cheques/Money Orders should be crossed and made payable to Fingal County Council.

NOTE: Cash should not be sent by post.

Tá leagan Gaeilge den fhoirm seo ar fail.